

**AGENDA PLACEMENT FORM**

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 9.11.25

Meeting Date: 9.22.25

Submitted By: Lance Anderson

Department: Purchasing Department

Signature of Elected Official/Department Head:



<b>Court Decision:</b> <small>This section to be completed by County Judge's Office</small>
 <b>9-22-2025</b>

**Description:**

Consider and approve renewal of RFQ 2023-338 Professional Architectural Services for Johnson County with Robert Durham Architecture. This is the third of four renewals with Johnson County for the term date of September 11, 2025 - September 10, 2026.

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(May attach additional sheets if necessary)

Person to Present: Lance Anderson

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one)     PUBLIC     CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 5 minutes

Session Requested: (check one)

Action Item     Consent     Workshop     Executive     Other \_\_\_\_\_

Check All Departments That Have Been Notified:

- County Attorney       IT       Purchasing       Auditor
- Personnel       Public Works       Facilities Management

Other Department/Official (list) \_\_\_\_\_

**Please List All External Persons Who Need a Copy of Signed Documents  
In Your Submission Email**

**Lance Anderson**  
**Purchasing Agent**  
landerson@johnsoncountytx.org



**Kristi Shaw**  
**Deputy Purchasing Agent**  
kshaw@johnsoncountytx.org

September 2, 2025

Robert Durham Architecture

RE: RFQ 2023-338 Professional Architectural Services for Johnson County

Dear Mr. Durham,

Our Contract with Robert Durham Architecture expires on September 10, 2025. Johnson County would like to exercise our option to renew with your firm for another year pending your agreement and Commissioners Court approval.

The new contract dates will be September 11, 2025 to September 10, 2026. This is the third renewal of four.

Please sign below and return via email to akrokum@johnsoncountytx.org.

Sincerely,

Lance Anderson  
Johnson County Purchasing Agent

A handwritten signature in black ink that reads "Robert Durham".

09-03-2025

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YES, I want to renew for another year

(Date)

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NO, I do not want to renew